

# DODGE COUNTY BUILDING COMMITTEE MINUTES

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County Board Room 127 East Oak Street, Juneau, WI 53039

Date: October 8, 2020

**Call to order:** The meeting of the Dodge County Building Committee was called to order by Chairman Dennis Schmidt at 5:00 p.m. on October 8, 2020 in the County Board Room of the Dodge County Administration Building with the following members present: **Dennis Schmidt, Kevin Burnett, Richard Fink (via teleconference), Robert Boelk (via teleconference), and Cathy Houchin (via teleconference)**

**Roll Call and Non-Committee Member County Board Attendance:** None

**Also present:** Russ Freber, Director of Physical Facilities; Phil McAleer, Assistant Director of Physical Facilities; Barb Brooks Administrative Secretary; Jim Mielke, Dodge County Administrator; Kim Nass, Corporation Counsel

**Public Comment** None

**Approval of the Minutes from September 3, 2020 and September 22, 2020** a motion was made by Rob Boelk and seconded by Kevin Burnett. Motion carried.

**Discuss and Take Action on Bid for Security Fencing at the Dodge County Courthouse/Detention Facility - County Board Resolution** a motion was made by Kevin Burnett and seconded by Dennis Schmidt to approve Resolution Authorizing the Just Facility Security Fencing Project and a Contingency and Sales Tax Fund Transfer and send to Finance Committee. Motion carried. 3-2 Dennis Schmidt, Kevin Burnett, Richard Fink-yes. Rob Boelk and Cathy Houchin-no.

**Maintenance Mechanic(s) Recruitment** this position has been filled. There will be a second opening, which was approved by Human Resources on Tuesday to fill.

**Sprinkler Head Replacement** this will be put in the 2021 budget. If approved bids will go out in January.

**RFP's for Consultant Firms** this will be discussed at a future date.

**Discuss Options – Equipment/Vehicle Storage** if/when the Law Enforcement Center/J-pod is removed we will look into putting up a large shed at the Henry Dodge Office Building, and a small shed at the Dodge County Administration Building.

**Tree Removal – Various County Property Locations** this will be postponed until we have a better idea of the Budget.

## **Progress on Project**

- a. **Pipe Insulation Removal/Replace Pipes and add Valves Henry Dodge Office Building Public Health Area** October 12<sup>th</sup> Asbestos/Abate will be removed on Pipes. Oct 13<sup>th</sup> Monona Plumbing will install valves in heating system.
- b. **Heat Exchanger Law Enforcement Center (J-Pod)** has been installed.
- c. **Stone Restoration Administration Building** project is complete for this year.
- d. **Justice Facility Pipe and Pump Repairs** the pump, circuit setters, and pipe will be replaced.
- e. **Justice Facility Negative Air Room** bids went out. We will progress forward meeting with Contractors, and work will commence when equipment arrives.
- f. **Justice Facility Fire Alarm Panel** a quote from Johnson Controls has been received. Corporation Counsel is looking it over.
- g. **Justice Facility Caulking** was started today, and will take about 3 weeks to complete.

- h. **Air Handler Project** coil for the AC3 has been completed. Coil has been ordered for the Dodge County Justice Facility. Start date is October 21<sup>st</sup>, and will take about a week to complete.

**Future Agenda Items** RFP's for Consultant Firms, Review/Revise Building Ground Policy.

**Determine Next Meeting** Thursday November 5, 2020 at 5:00 p.m.

**Adjournment:** There being no further business to come before this Committee, the meeting was adjourned by Chairman Dennis Schmidt at 5:43 p.m.

Respectfully submitted,

  
Dennis R. Schmidt  
~~Cathy Houchin, Secretary~~

**Disclaimer:** The above minutes may be approved, amended or corrected at the next committee meeting.